

Mobile Wireless Hotspot Lending Policy

- Patrons must be 18 years of age and up with library cards in good standing (i.e. library card is not blocked due to unpaid fines or lost material).
- Checkout is limited to one device per household.
- The loan period is one week, no renewals.
- Holds may not be placed in Starcat. Please call the library during business hours to check on availability.
- Devices are picked up at the circulation desk and the patron must present a Southern Tier Library System library card and photo id.
- At the time of check-out, a patron must complete an Electronic Device Agreement.
- Hotspots must be returned to the circulation desk at least 1/2 hour before the library closes. Do not use the book return.

Fines and Fees:

\$25 fine for book drop return

\$4.00 overdue fee per day, the hotspot service is discontinued, and therefore unusable

\$125 replacement cost

The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices. Three (3) late returns for any device checkout will result in being permanently banned from borrowing all devices

Approved by the Board of The Angelica Free Library 9/8/20

Electronic Device Agreement

Acknowledgement of Wi-Fi Hotspot Policy & Replacement Cost

I _____ (print full name), understand and agree to these rules of use. By signing this agreement, I accept the above lending policy and am responsible for returning this equipment to the Angelica Free Library in original condition and free from damage. I understand that if the hotspot is not returned its wireless service will be discontinued and it will be unusable. Hotspots are checked-out for a period of 7 days. Overdue charges are \$4.00 per day. I acknowledge that a Wi-Fi Hotspot is NOT to be returned in the outside book drop but must be returned to the circulation desk at least a 1/2 hour before the Library closes. Devices returned in the book drop will result in a \$25.00 fine. The replacement cost is \$125.

Please fill out the following fields:

Patron: _____

Library Card Number: _____

First Name: _____

Last Name: _____

Email Address: _____

Phone: _____

Signature: _____

Date: _____

Library Staff Only

____ Checked Library card and Photo Identification.

____ Verified Contact information is correct for reminder

____ Reviewed policy, due date and fines assessed.

____ Checked that device included hotspot, cord, instructions, and case.

Device # _____

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